



## NOTICE INVITING TENDER

**e-NIT No.01/IFCD/HND/2025-26 Dated: - 05-04-2025**

For and on behalf of the LT. Governor of Union Territory of Jammu and Kashmir e-Tender in single cover system i.e. technical bid and financial bid are invited from registered vehicle owners/ firms for hiring of light motor passenger commercial vehicle (fuel type HSD/Petrol).

S. No.	Particulars	Quantity	Unit	Amount of EMD in Rs.	e-NIT Tender fee	Rate per Month	Major Head of Account	Tender ID
1	Hiring of light motor passenger commercial vehicle with J and K Registration on monthly basis for office use along with the Driver (must be available for 24x7) for the Year 2025-26 (excluding fuel but including the day-to-day maintenance charges of the vehicle/Toll). <b>Fuel:</b> - HSD/Petrol <b>Vehicle type:</b> - SUV <b>Make:</b> - Toyota Innova / Mahindra Scorpio/ Maruti Ertiga (equipped with hot and cold AC) or equivalent. <b>Model:</b> - Not less than 2019	1.00	Month	9072/-	500/- Non-Refundable	RTQ	2702/2711-023 M&R, 2711/2702-110 Handling & Transport, 4702-District Capex, 4515-PRI, 5475-DDC Grants, 5475-SSY, 4701/4702/4711-UT Capex, 4711- FMBAP and contingencies of various Heads.	2025_IFC_275277_1

**Position of funds: - Under Budgetary Provision of Annual Ceiling 2025-26**

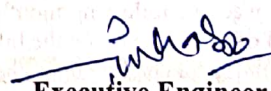
**AAA: - Accorded vide Chief Engineer KMR I&FC Deptt. Srinagar's No: - I&FC/CE/21593-94 Dated: - 26/03/2025**

- The e-NIT consisting of qualifying information, eligibility criteria specifications, Bill of quantities, set of terms and conditions of hiring and other details can be seen/downloaded from departmental website [www.jktenders.gov.in](http://www.jktenders.gov.in)

1	Publishing date	05-04-2025	1600 Hours
2	Download date start	05-04-2025	1600 Hours
3	Bid submission date starts	05-04-2025	1600 Hours
4	Bid submission date ends	15-04-2025	1500 Hours
5	Bid Opening date	16-04-2025	1200 Hours

No: - HND/IFCD/41-53

Dated: - 05-04-2025

  
Executive Engineer  
Irrigation & FC Division  
Handwara

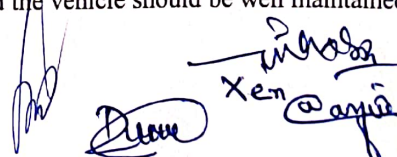
## TERMS AND CONDITIONS

1. Rate is to be quoted per month basis for the vehicle (excluding fuel).
2. Rate is to be quoted by the bidder including all taxes.
3. The bidder must upload scanned copy of Registration/Ownership/Pan Card/permit/LMV/HMV License/all documents of vehicle, including Comprehensive insurance, Commercial registration certificate, Pollution under control certificate.
4. The vehicle should be commercial in nature
5. The bidder shall have to submit in shape of notarized legal affidavit that the bidder: -
  - i. has not been blacklisted by the government or any other organization for failure to any duties
  - ii. has not been adjudged by any court of law of the land as insolvent or was / were not facing any / under any arbitration proceedings in any court of law for any offence involving moral turpitude or any criminal activities etc.
  - iii. was and is not detained in any provisions of preventive law of the land.
6. The bidder shall be paid hire charges as per the rate quoted/ allotted/rates approved by Govt. whichever is lesser.
7. The Bidder shall ensure that the vehicle/driver should not be changed frequently. Any such change(s) should be informed to the authority well in advance.
8. The successful bidder shall submit invoice in triplicate in the office of undersigned duly accompanied by log-book verified by the concerned officer/official.
9. The bidder must submit consumption certificate from the competent authority for the vehicle.
10. The vehicle should be in excellent condition and the maintenance/ upkeep of the vehicle shall be a whole responsibility of the firm / registered owner of the vehicle during the contract period.
11. The vehicle should conform to the pollution norms prescribed, if any, by the transport department of J&K.
12. The vehicle provided to the department should have comprehensive insurance during the contract period.
13. Only uploaded documents shall be considered for evaluation of bids.
14. The cost of tender documents is non-refundable and non-transferable.
15. The conditional tenders such as subject to market fluctuations etc. will not be accepted.
16. The hard copies shall be obtained from the bidder who is declared as L1 after opening of bids.
17. In case of holidays / office happens to be closed on the date of opening of the bids, bids will be opened on the next working day.
18. The Executive Engineer I&FC Division Handwara reserves the right to accept or reject any or all tenders in full or in part without assigning any reason.
19. **Period of contract:** Under normal circumstances the contract shall be valid for a period of one year from the date of issue of allotment order. The department may cancel/withdraw the contract during the contract period without assigning any reason thereof.
20. **Normal duty Hrs.** The vehicle is to be deployed for inspection of various sites of I&FC Division Handwara under jurisdiction of the I&FC and should be available 24x7 with the user.
21. **Rates:** The rates to be quoted should be inclusive of all taxes, levies and duties (UT/Central etc. the fuel (HSD/Petrol) shall be provided by the department. The allotment order placed by the department with the successful bidder shall have to be executed by the firm/owner on the offered/ negotiated rates, which should be prevailing in state motor garages or other Govt. departments and if in any given time, the rate negotiated appears to be on higher side, the same shall be brought down in line with the lowest prevailing rates.
22. **Terms of payment:** i. No Payment shall be made in advance nor shall any loan from any bank or financial institution be recommended on the basis of the order of award of work. ii. The firm shall submit the monthly bill in the first week of following month in respect of previous month (in case of monthly payments) for sanction of the amount of bill and passing the bill for payment. iii. **Whenever applicable all payments of commercial bid of the successful bidder depending upon the availability of the fund in the relevant Head of Account/ contingency.** iv. Vehicle should be made available as per the requirement of this office on the week days and also in case of holidays and Sundays, failing which the penalty of Rs. 1000/- will be imposed on each occasion. v. in case the owner of the vehicle fails to provide services as per the Terms and conditions of the contract, the payment shall be withheld/ forfeited.
23. **Agreement:** The successful bidder shall have to execute an agreement with the department within 03 days from the date of issuance of the contract as per the standard agreement form of Jammu & Kashmir Government for a period of one year.
24. **Labor Laws:** The successful firm shall observe and strictly adhere to all prevailing labor laws in J&K inclusive of contract Labor (Abolition & Regulation) Act of 1970 and other safety regulations & as amended from time to time.
25. **Safety measures:** The Tenderer shall be responsible for all safety measures during, fire, riots, natural calamity including maintenance of Vehicle during the contract period.
26. **Court's Jurisdiction:** in case of any disputes / differences between contractor and department the jurisdiction shall be within J&K Courts at District Kupwara.
27. The Driver should not have any criminal background. It shall be the responsibility of the Bidder / Agency to verify the antecedents of the driver before deployment.



28. The Bidder/ Agency shall be responsible for verification of medical fitness and suitability of driver before deployment.
29. The Driver shall maintain decency, peace, and order during deployment with this office and shall behave courteously with all employees and other personnel working and visitors of office.
30. Driver must not have any physical deformity and must possess clear eyesight without any health issue pertaining to color/ night blindness.
31. The vehicle shall have to be stationed in the divisional office premises during Sundays and holidays.
32. Tenders must be accompanied with cost of tender document in the shape of Treasury Challan in favour of Executive Engineer, I&FC Division Handwara, payable at Treasury Office.
33. The Tenders for the works shall remain **valid for a period of 90 (Ninety) days** from the date of opening of Tenders.
34. The Tenders shall be deposited in Electronic format on the departmental website [www.jktenders.gov.in](http://www.jktenders.gov.in)
35. The Tender uploaded on the website up to due date and time will be opened on the schedule date and time or any other date convenient to the tender opening authority in the Office of the Executive Engineer, I&FC Division, Handwara, in presence of the Tenderers who wish to be present. In case of holiday or office happening to be closed on the basis of the opening of the Tender/date of submission of Hard copies, the same will be on the next working day at the same time and venue.
36. **The earnest money shall be forfeited if:-**
  - i. Any Tenderer withdraws his Tenders/tender during the period of Tender validity or makes any modification in terms and conditions of the Tender.
  - ii. Failure of Successful tenderer to furnish the required performance security within the specified time limit.
37. The tenderer shall have to execute the agreement within 07-days after fixation of contract.
38. **Instructions to Tenderer regarding E-Tendering process: -**
  - i. Tenderers are advised to download Tender submission manual from the "downloads" option as well as from "Tenderers manual Kit" on website [www.jktenders.gov.in](http://www.jktenders.gov.in) acquaint Tenderers submission process.
  - ii. To participate in tendering process, Tenderers, have to get Digital Signature Certificate (DSC) as per information technology act. 2000. Tenderers can get digital certificate from approved vendor.
  - iii. The Tenderer have to submit their Tenders online in electronic format with digital signature. No financial Tender will be accepted in physical form.
  - iv. Tender will be opened online as per time schedule mentioned above.
  - v. Tenderers must ensure to upload scanned copy of all necessary documents like Earnest Money/PAN/latest filed GSTR/Treasury challan under MH 0702, REG. Card duly renewed, verified and submitted hard copies thereof physically to tender receiving authority. Moreover, tenderers should upload their e-Mail address/WhatsApp No. for the purpose of any type of correspondence.

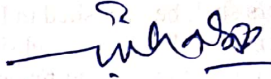
**Note: - Scan all documents on 100dpi with black and white options.**
39. The department will not be responsible for delay in online submission due to any reason.
40. Scanned copy of cost of tender document in shape of Treasury Challan under MH 0702 and BID Security must be uploaded with the Tender. The original Treasury Challan (Cost of Tender Document)) and relevant documents to be submitted to the tender receiving authority.
41. The date of start of the work shall be reckoned from the date of issuance of LOI/Contract allotment as the case may be.
42. The bidder shall write the complete name of particulars /nomenclature on the treasury challan and on the documents used as EMD (viz CDR etc. as acceptable as per the specifications of e-NIT )
43. In case of Tie bid the successful bidder shall be chosen on the basis of Model, Type & condition of the vehicle. In First preference Higher Model of vehicle shall determine the successful bidder. In case Model of vehicle is same the criteria shall be type of vehicle. And in that situation the vehicle acquired for higher cost shall be the successful bidder .In case of further tie the vehicle that has run for less Kilometers shall be successful bidder.
44. **Penalty for delay in completion: -** In case the contractor delays the providing of the vehicle, then he shall be prohibited from further participation in tendering in this office for the time as deemed necessary by this division & any other action viz Fortification of earnest money deposit, performance security shall be taken by this office
45. **Advance Payments:** No mobilization advance equipment advance shall be paid.
46. The tender receiving authority reserves the right to accept or reject any tender or all tenders without assigning any reason thereof.
47. In case L1 backs out, the divisional office shall be at liberty to take a final call (fresh/re-tender) in the interest of general public /beneficiaries/ Department.
48. If the successful bidder/ allottee fails to do needful required within stipulated time, the agency shall be recommended for blacklisting/ barred from future participation in tendering.
49. The payment shall me made only after funds are available under proper head of account by this office and further this office would not be involved in any litigation process by way of filling cases in any court for non-payment.
50. The successful bidder L1 has to attend the divisional office for the purpose of negotiation of rates/ allotment/ agreement within 07 days from the opening of tender. In case he fails to do so it shall be presumed that he is not interested in said work and department shall be at liberty to take further decision as per applicable rules.
51. That the vehicle should not be less than 2019 model and the vehicle should be well maintained having all facilities viz AC etc and tyres in a good condition.


  
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52. That the no FIR should be registered against the said vehicle on account of any criminal or other case and driver so provided should not be involved in criminal or other case.
53. That after the opening of tender and before admit of the bid, the bidder has to produce the valid affidavits for point no 05 and in case the affidavit so produced is found to be wrong aftermath award of contract, this office shall be at liberty to cancel the said contract and owner of the vehicle shall not claim any hiring charges.
54. That the 1<sup>st</sup> lowest bidder shall have to visit this office along with the vehicle prior to the issuance of allotment, so that vehicle is inspected for perquisites as mentioned above. In case the said vehicle is not found to be fit for use then this office shall be at liberty to invite said e-NIT afresh
55. All other terms, conditions are as per the PWD form 25 (Double agreement form).

No: -HND/IFCD/41-53

Dated: - 05/04/2025.

  
**Executive Engineer**  
**Irrigation & FC Division**  
**Handwara**

**Copy to the:**

01. Chief Engineer, Kashmir I&FC Department, Srinagar for favour of information with the request that said NIT be got uploaded on our official website. (Rate lists enclosed).
02. District Development Commissioner, Kupwara for favour of information.
03. Superintending Engineer, Hydraulic Circle District Kupwara, H.Q. Handwara for favour of information (Rate Lists enclosed).
04. Dy. Director Information Department Srinagar for favour of information with the requested that e-NIT may kindly be published in at least two leading Daily Newspapers (English/Urdu) of the valley before the online tender submission date ends and a copy of the Newspapers in which the e -NIT is published may please be sent to this office for record and reference.
05. Executive Engineer, R&B Division Handwara for favour of information.
- 06-08 Executive Engineer, I&FC Division Kupwara/ P. H. E. Division Kupwara/Handwara for information.
- 09-11 Assistant Executive Engineer, Flood Control Sub Division Handwara/ Irrigation Sub Division Handwara/ Irrigation Sub Division Langate for information
- 12 HD Divisional Office for information
- 13 Contractors Association Handwara for information
- 14 Notice Board.
- 15 e-NIT File.

Validate

Print

Help

Item Rate Book

Tender Inviting Authority: EXECUTIVE ENGINEER IRRIGATION AND FC DIVISION Handwara

Name of Work: Hiring of light motor passenger commercial vehicle with J and K Registration on monthly basis for office use along with the Driver (must be available for 24x7) for the Year 2025-26 (excluding fuel but including the day-to-day maintenance charges of the vehicle/Toll).

Fuel: - HSD/Petrol  
Vehicle type: - SUV

Make: - Toyota Innova / Mahindra Scorpio/ Maruti Ertiga (equipped with hot and cold AC) or equivalent.

Model: - Not less than 2019  
Contract No: e-NIT NO :- 01.JFCD.HND.2025-26 dated:-05/04/2025

Name of the Bidder/  
Bidding Firm  
/ Company :

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

PRICE SCHEDULE

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs. P	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT In Words
1	Hiring of light motor passenger commercial vehicle with J and K Registration on monthly basis for office use along with the Driver (must be available for 24x7) for the Year 2025-26 (excluding fuel but including the day-to-day maintenance charges of the vehicle/Toll). Fuel: - HSD/Petrol Vehicle type: - SUV Make: - Toyota Innova / Mahindra Scorpio/ Maruti Ertiga (equipped with hot and cold AC) or equivalent. Model: - Not less than 2019	1.00	month	R.T.Q		0.00	INR Zero Only
Total in Figures						0.00	INR Zero Only
Quoted Rate in Words							INR Zero Only

*Signature*

*Phanor Khan*