



Government of Jammu & Kashmir UT
OFFICE OF THE EXECUTIVE ENGINEER FLOOD SPILL CHANNEL DIVISION NARBAL
 PIN No.193401

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SHORT TERM NOTICE INVITING TENDER

Fresh e-NIT No: 25 of 2024-25 (e-Tendering)

For and on behalf of the Lt. Governor of Union Territory of Jammu and Kashmir e-tenders (in Single Cover) on item rate basis are invited for below mentioned job/ work from registered Tour and Travel (with Union Territory of J&K Govt.) / Drivers cum Vehicle Owners/agencies for Financial year of 2025-26.

<u>S. No</u>	<u>Particulars / Name of work</u>	<u>Qty</u>	<u>Unit</u>	<u>Amount of CDR (in Rs)</u>	<u>e-NIT/ Tender fee</u>
01	Engagement / Hiring of Commercial vehicle (Mahindra Scorpio/ Toyota Innova) of 2015 or above make/model with J&K Registration only for Office Use of Executive Engineer Flood Spill Channel Division Narbal along with the driver (must available for 24x7) for the year 2025-26 (excluding fuel but including the day-to-day maintenance charges of the vehicle)	1.00	Day & Night (24hours)	1000.00	Rs. 200/=

- 1) The Bidding document consisting of qualifying information, eligibility criteria, specifications, set of terms and conditions and other details can be seen/downloaded on e-procurement Portal www.jktenders.gov.in as per schedule of dates given below:

01	Publishing Date	18-03-2025 from 1600 Hrs
02	Download Date Start	18-03-2025 from 1600 Hrs
03	Bid submission Date Start	18-03-2025 from 1600 Hrs
04	Bid submission Date End	24-03-2025 from 1200 Hrs
05	Bid opening Date	25-03-2025 at 11.00 A.M in the Office of the Executive Engineer Flood Spill Channel Division Narbal.

- 2) The bids shall be deposited in electronic format on the departmental website www.jktenders.gov.in
- 3) The bids uploaded on the Web site up to due date and time will be opened on **25-03-2025 at (11.00 A.M)** in the Office of the Executive Engineer Flood Spill Channel Division Narbal in presence of the bidders who wish to attend. In case of Holidays or office happening to be closed on the date of opening of the bids, the same

will be opened on the next working day at the same time and venue. The complete bidding process will be online.

- 4) Bids must be accompanied with cost of tender document (Non-Refundable/Non- transferrable) to be deposited under MH: 0701-Rev. Misc. in shape of **Treasury Challan / receipt or e-Challan** (mentioning therein e-NIT No and Serial No of Work) to be pledged in favour of the Executive Engineer Flood Spill Channel Division Narbal and **earnest money/ bid security in shape of CDR/FDR** pledged to the Executive Engineer Flood Spill Channel Division Narbal, besides the dates on the instruments must not be prior to date of issuance of this Notice. The bids for the work shall remain valid for a period of 90 days from the date of opening of Price bids.
- 5) The e-NIT must be accompanied/ uploaded with:

01	Earnest Money in shape of CDR / FDR for an amount of Rs.1000/- pledged in favour of the Executive Engineer Flood Spill Channel Division Narbal.	Scanned Copy
02	Treasury Receipt (T.R) deposited to MH: 0701 as cost of tender document for an amount of Rs.200/- pledged in favour of the Executive Engineer Flood Spill Channel Division Narbal	Scanned Copy
03	Printed letter head of the Regd. Agency / e-bidder etc. duly authenticated with seal and signature	Scanned Copy
04	GST Clearance/Pan card along with Self Attested WhatsApp Number and email ID of the agency/driver in case of registered Tour & Travels / agencies only. Not required for driver cum vehicle owner.	Scanned Copy
05	HMV/LMV License of the driver	Scanned Copy

GENERAL TERMS AND CONDITIONS:

1. The 1st Lowest bidder has to produce CDR / FDR for an amount of Rs.1000/- (Earnest Money), Treasury Challan of Rs.200/- (Tender Fee) in original within one day after the generation of comparative chart and the same shall be released after successful completion of job.
2. Bidders must ensure to upload their e-bids in single cover.
3. Rates are to be quoted per day basis for the categories of vehicle (excluded fuel).
4. Deduction on account of taxes/levies, etc shall be made from the bills of the agency/driver on gross amount of the bill as per the rates prevailing at that time.
5. The bidder must upload scanned copy of Registration /permit/ LMV/HMV License/Ownership/ Pan Card/ Similar nature of work not less than 02 years
6. The bidder shall be given hire charges rates as per the rate quoted but not more than the rates approved by the Government.

7. The Bidder shall ensure that the vehicle/driver should not be changed frequently. Any such change(s) should be informed to the authority well in advance.
8. **In case of any breakdown/ emergency, the bidder/ driver shall arrange the alternate vehicle/ driver so that the departmental work doesn't suffer.**
9. The successful bidder shall submit invoice in triplicate in the office of undersigned duly accompanied by log-book verified by the concerned officer/official.
10. The e-NIT shall be uploaded in electronic format on the departmental website www.jktenders.gov.in
11. The Earnest Money Deposit shall be forfeited if:-
 - a. Any Tenderer withdraws his e-NIT/tender during the period of e-NIT validity or makes any modification in terms and conditions of the e-NIT.
12. The tenderer shall have to execute the agreement within 07-days after fixation of the contract.
13. The vehicle must be in a fit & fine condition and having valid manufacturing/Registration No. not before the year 2015. The vehicle having manufacturing date before the said year shall not be accepted in any case.

Instructions to Tenderer(s) regarding e-Tendering process:-

1. Tenderers are advised to download Tender submission manual from the "downloads" option as well as from Tenderers manual Kit" on website www.jktenders.gov.in acquaint e-NIT submission process.
2. To participate in tendering process tenderers have to get digital signature certificate (DSC) as per information technology act. 2000 Tenderers can get digital certificate from approved vendor.
3. The Tenderer has to upload his e-NIT online in electronic format with digital signature. No financial Tender will be accepted in physical form.
4. Tenderers must ensure to upload scanned copy of all necessary documents like, similar experience certificate (mentioned above), CDR, Treasury challan/receipt, PAN Card, GST Clearance, etc. in respect of the work as mentioned in the Terms & Conditions.
5. The department will not be responsible for delay in online submission due to any reason.
6. The date of start of the work shall be reckoned within one day from the date of issuance of L.O.I./Contract allotment as the case may be.

7. Time extension: -Suitable time extension shall be granted in case of increase in scope of Work and in the event of delay beyond control of agency/driver to be determined by the department.
8. **Advance Payments: - No mobilization advance/equipment advance shall be paid.**
9. The tender receiving authority reserves the right to accept or reject the bids of the e-NIT without assigning any reason thereof.
10. The tender/bid is liable to rejection if it does not fulfill the requirements as laid down in e-NIT.

All other terms and conditions as laid down in the PWD Form 25 Double shall also remain inforce.

**No. FSCDN/CS/ 7644-59
Dated: 18 /03/2025.**

sd/-
Er. Zaffar Mustafa Khan
**Executive Engineer
Flood Spill Channel Division
Narbal.**

Copy for information to the: -

1. Chief Engineer Kashmir Irrigation & Flood Control Department, Srinagar for information. This is with reference to your authorization No. CE/IFCK/PS/3178-79 dated: 03/03/2025.
- 2-5. District Development commissioner Budgam/ Srinagar/ Bandipora/ Baramulla.
6. Superintending Engineer, Hydraulic Circle, Budgam.
7. Joint Director information Department, Srinagar for publishing the e-NIT in two leading local dailies preferably Greater Kashmir & Urdu daily before its due date.
- 8-12. Assistant Executive Engineer Flood Spill Channel, Sub-Division Chadoora/ Narbal/Singhpura/ Shariefabad/ Rambagh.
- 13-15. H.D/ H.A /A.A. O/ Divisional office.
16. Notice Board.
17. Office file.

Appendix-I

COMPLETE BIO-DATA OF BIDDER/ AGENCY

Name of Firm/ Agency/ Bidder: _____.

S, D/o, Prop. _____.

Residential Address: _____.

Office/ Company Address: _____.

Vehicle Registration No. _____.

Driving Licence No. _____.

Contact No: _____.

e-mail ID: _____.

Registration Card No.: _____.

GS Tin No: _____.

Pan Card No: _____.

Bank Account No./ Name of Bank Branch _____.

Seal/Signature of tenderer/s