



Government of Jammu & Kashmir

Office of The Executive Engineer,  
Mechanical Irrigation Construction Division, Gogji Bagh, Srinagar  
Phone No. : 0194 – 2310876, Email: [exenmicdsrinagar@ifckashmir.com](mailto:exenmicdsrinagar@ifckashmir.com)



**NOTICE INVITING SHORT TERM e-TENDER**  
**e- NIT No. MICD/59 OF 2020-21 Dated: 25-08-2020.**

For and on behalf of Lieutenant Governor UT of J&K, Executive Engineer, Mechanical Irrigation Construction Division, Srinagar, invites short term e-tenders valid for 90 days on item rate basis by e-tendering mode in two covers from the reputed, registered and experienced Electrical SSI unit holders/contractors/fabricators/firms for the following items of work.

S. No	Name of work.	Estimated Cost of work	Earnest money	Time for completion	Cost of Tender document	Tender receiving authority
1	Repairs/Replacements to connection terminal box of unit no 3 at lift Irrigation scheme Rajpora Stage 2 <sup>nd</sup> of Medura Branch.	Rs 6,800/-	2% of estimated cost	10days	Rs 200/=	Executive Engineer Mechanical Irrigation Construction Division Srinagar

**Position of funds: ARD Approved**  
**Key/critical Dates:**

Date of Hosting In Website/ Publish date		25/08/2020 (1600Hrs)	
Document download/sale start date		25/08/2020 (1600 Hrs).	
Bid submission start date	25/08/2020. (1600Hrs)	Bid submission end date	05/09/2020 (1600 Hrs)
Bid opening date		07/09/2020 (1400 Hrs)	

1. Bid documents can be assessed at and downloaded from the websites [www.ifckashmir.com](http://www.ifckashmir.com) / <http://jktenders.gov.in>
2. The Bids shall be deposited on the website <http://jktenders.gov.in>
3. The complete bidding process will be online <http://jktenders.gov.in>.
4. The Technical bid and Financial bid received shall be opened online in the office of Executive Engineer MICD Srinagar on the date given above.
5. Bids must be accompanied by bid security and cost of Tender Document as specified above payable at Srinagar, pledged in favour of Executive Engineer MICD Srinagar **Bid** security will have to be in form of CDR/FDR of any scheduled Bank and shall have to be valid for one year or more after last date of receipt of Bid. The cost of downloaded tender documents should be in form of DD/GR/TR in favour of Executive Engineer MICD Srinagar payable at Srinagar.
6. The hard copies of cost of tender document in shape of DD/GR/TR, Earnest money in shape of CDR / FDR and other relevant documents must be delivered to the office of the Executive Engineer MICD Srinagar up to date and time specified above.
7. Only the firms having sound experience in similar type of job can participate in the tendering process. The firm must necessarily possess and upload following documents
  - a. **GST Registration certificate quoting GST No. therein.**
  - b. **GST Clearance of the latest quarter.**
  - c. **Copy of DIC registration/ Govt. Contractor registration.**
8. The bid for the work shall remain open for acceptance for a period of **90 days** from the date of opening of bids. If any bidder/renderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited.
9. The tenderers should inspect the site of work.
10. Other details can be seen in the bidding documents from the website <http://jktenders.gov.in>.

11. Queries by email if any should be made at [exenmicdsrinagar@ifckashmir.com](mailto:exenmicdsrinagar@ifckashmir.com)

**No: MICD/ 2257-61**  
**Date: 25 -08-2020.**

**Executive Engineer**  
**Mech. Irri. Construction Division**  
**Srinagar**

**Copy to the:-**

1. Superintending Engineer Mech. Circle I& FC Deptt. Srinagar for information please.
2. Joint Director Information Department Srinagar for publication of this e NIT in leading Daily Newspapers of J&K.
3. Asstt. Executive Engineer, New Lift Sub Division, Srinagar for information.
4. Admin. Departmental website ([Tenders@ifckashmir.com](mailto:Tenders@ifckashmir.com)) with a request for hosting of the NIT on departments website: [www.ifckashmir.com](http://www.ifckashmir.com)
5. Notice Board /Record Keeper/ Mater File/ Stock File.

## **Instruction to Bidders Regarding e-tendering Process**

- a. The interested bidder can download the NIT/bidding document from the website <http://jktenders.gov.in>
- b. To participate in bidding process, bidders have to get (DSC) “Digital Signature Certificate” as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendor. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
- c. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
- d. Bids will be opened online as per time schedule.
- e. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
- f. The department will not be responsible for delay in online submission of bids whatsoever reasons may be
- g. All the required information for bid must be filled and submitted online
- h. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents The original instruments in respect of cost of documents, EMD and relevant documents be submitted to the Tender Inviting Authority by Speed/Registered post/courier as per time schedule specified.
- i. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
- j. Bidders can contact the undersigned for any guidance for getting DSC or any other relevant details in respect of e-tendering process.
- k. Bidders are advised to use “**My Documents**” area in their user on jktenders.gov.in, e-tendering portal to store important documents like Experience certificate, Balance sheet, VAT Certificate, Sales Tax Clearance Certificate and other related documents etc., and attach these certificates as Non Statutory documents while submitting their bids.
- l. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the net item rate inclusive of all taxes and it should be saved with the same as it contains.
- m. **Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, JPEG Scan properly, convert scanned images to PDF**
- n. The guidelines for submission of bid online can be downloaded from the website
- o. <http://jktenders.gov.in>

# **INSTRUCTIONS FOR BIDDERS**

## **Tenders to be submitted under two cover system**

### **A) COVER 1st (Technical Cover).**

1. Self attested Scanned copies of below mentioned documents shall be uploaded.
  - i. Earnest Money Deposit in the shape of CDR/FDR amounting to 2% of Estimated Cost.
  - ii. Demand Draft towards the cost of tender document in shape of DD/GR/TR for Rs200/-
  - iii. Acceptance to Scope of work, technical specifications, general terms and conditions of NIT as per enclosed formats (**Appendix A, Appendix B & Appendix –C**). Scanned copies of each Appendix of the tender, duly accepted & signed with seal on each page/earmarked rows.
  - iv. GST Registration certificate quoting GST No. therein.
  - v. Proof of Experience in the line issued not less than by the rank equivalent to Executive Engineer of Govt. Department of J&K.
  - vi. Valid Phone Number/e-mail ID and full address of the firm.
  - vii. Copy of DIC Rregistration / Government Contractor Registration.

**Without aforementioned documents tender shall be out rightly rejected.**

### **B) COVER 2nd: (Financial Cover) It shall contain the following:**

Rates quoted by the bidders in the **BOQ (Bill of Quantities)** please note that financial bid shall be accepted only as per prescribed format, the tenderers must go through all the terms and conditions thoroughly and follow the instructions strictly.

**“The quoted rate shall be for destination mentioned in the tender document inclusive of all taxes, duties, levies, charges, transportation cost and transit insurance cost. Commissioning/ demonstration of equipment and training to the nominated staff at consignee’s works. Rates should be firm and final and no escalation of cost shall be permissible in any case. Rates with conditionality or provision of escalation will be rejected”.**

**APPENDIX 'A'**

**TERMS AND CONDITIONS OF NOTICE INVITING SHORT TERM e-TENDER**  
**e-NIT No. MICD/59 OF 2020-21 Dated: 25/08/2020.**

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**1. Consignee/Paying Authority:**

Executive Engineer, Mechanical Irrigation Construction Division, Gogji Bagh, Srinagar.

The tenders are invited on work rendered at the specified sites i.e at Lift Irrigation Scheme Rajpora Stage 2<sup>nd</sup> Medura Branch inclusive of all Taxes, Duties, Carrying, Forwarding, Transit Insurance, Handling, Loading, Unloading and labour charges for accomplishing complete job as per the scope and specifications laid in the tender document.

**2. Conditional tenders shall be rejected even if the rates offered are found to be lowest. Tenders with the conditions such as 'Subject to Market Fluctuations' will also be rejected. Tender(s) which are dependent upon the quotations of other shall not be entertained. The tenderer(s) shall not be entitled to any claim towards expenses incurred on incidental at the time of submission of the tenders or subsequent evaluation/ clarifications thereof**

**3. Earnest Money:**

The tender(s) shall be accompanied with earnest money in the form of CDR/FDR from a scheduled bank pledged to Executive Engineer MICD, Srinagar. Exemption or concession towards furnishing of earnest money will be given to the Small Scale Units registered with Director, Industries and Commerce Department J&K in which case guidelines framed by Industries Department shall apply. Tenders not accompanied with requisite amount of earnest money shall not be entertained even if the rates offered are found to be lowest.

**4. Tender Opening:**

Tenders(s) shall be opened by the Executive Engineer MICD, Srinagar in his office chambers on the due date or on any other subsequent date convenient to the Tender Opening Committee in presence of tenderer(s) who may wish to remain present at the time of opening of tenders.

**5. The Executive Engineer MICD, Srinagar shall have the discretion to cancel the work order at any time during its currency in case of default on the part of firm and make such arrangements as may be warranted by the situation at the risk and cost of the firm. The Executive Engineer MICD, Srinagar reserves the rights to accept or reject any or all tender(s) in part or full without assigning any reason thereof.**

**6. Price/Rates:**

The tenderer(s) are required to quote net landed rates for the complete work F.O.R site the prices shall be inclusive of all taxes, duties, levies, transit insurance, handling charges, all incidentals at site, etc., as applicable in J& K State etc.

The Rates quoted In BOQ(s) should be net landed rates for works to be executed at site of work inclusive of:

- a) GST(If Applicable)
- b) Freight Charges from station of dispatch including Transit Insurance, Carrying, Forwarding, Loading and Unloading of material and execution of at site.
- c) Toll Tax (If Applicable)

No extra claim towards any of above items shall be entertained in any case.

**7. In the event of any increase ordered by Govt. of India/J&K Govt. in any of the taxes/statutory levies during currency of the rate contract, such increase in rates shall have to be borne by the successful tenderer. However in case of any decrease in such taxes/levies if any ordered during the currency of the rate contract, such benefits shall have to be passed on to the Department.**

**8. Inspection:**

The material at site / works shall be inspected by Assistant Executive Engineer concerned, of the department and all the works shall be carried out by the firm under his strict supervision. The firm shall as such keep the department informed about arrival of material at site and about commencement of works. It shall be obligatory on the part of the firm to rectify the defects pointed out by the AEE, if any and also to incorporate any modification within the scope of work which may be deemed necessary for better performance/finish and workmanship.

9. **Time of Completion:**  
Each work shall have to be completed in all respects including obtaining of necessary report from the AEE concerned to the effect of having completed the work satisfactorily as per scope and specifications of the allotment order, within the stipulated period from the date of issue of allotment order.
10. **Agreement:**  
As soon as the acceptance of tenders is communicated to the successful tenderer the contract shall be complete and binding upon him. The successful tenderer shall execute an agreement with the Department within 10 days from the date of placement of allotment order. Failure to executive such a formal agreement shall not however prevent the contract being forced against him.
11. **Penalty:**  
In the event of failing, defaulting, neglecting or delaying completion of work within stipulated time or in the event of any default or the failure of contractor / firm in complying with the contractual obligations the Department with or without prejudice to any other alternative available shall / may:
- a. Terminate the contract after 30 days' notice and / or
  - b. Recover the amount of loss caused by the damage / failure and /or
  - c. Impose penalty upto the extent of 10% of the value of allotment order and /or
  - d. Recover the extra cost if any involved in getting the work done through some other agency and / or
  - e. Forfeit the earnest money.
12. **Performance Guarantee:**
- a. The firm shall be bound for satisfactory performance of executed work for one irrigation season from the date of completion.
  - b. If during warranty period any malfunctioning / defect arises, the firm shall have to remove the same within a period of two days of receipt of intimation. In case of any failure on the part of the firm to remove the defect, the Department may get the defects removed / repaired by any other agency and the cost thereof shall be recovered from the firm and shall be recommended for black listing.
13. **Terms of Payment (Subject to Availability of Funds):**
- a. 90% payment shall be released after completion of job in full after receipt of verification from the A.E.E concerned.
  - b. Balance 10% shall be released after satisfactory performance of the job from the A.E.E concerned.
14. **Arbitration:**  
If at any time dispute or differences whatsoever shall arise between the contractor / firm and the Department in connection with the contract, such disputes or differences shall be referred to arbitration in the manner provided in the agreement. The decision of the arbitrator shall be final and binding upon the parties. All disputes shall be subjected to jurisdiction of Jammu and Kashmir High Court at Srinagar only.
15. Tender opening authority reserves the right to accept or reject any or all tenders without assigning any reason thereof in the interest of the Department.
16. All other terms and conditions shall remain same as laid down in PWD form No. 25 (Double).

**Executive Engineer  
Mechanical Irrigation Construction Division  
Srinagar**

## APPENDIX B

### TECHNICAL SPECIFICATIONS.

**Name of Work: - Repairs/Replacements to connection terminal box of unit no 3 at lift Irrigation scheme Rajpora Stage 2<sup>nd</sup> of Medura Branch.**

S. No	Work Description.	Qty.	Unit.	Acceptance of Firm.
1.	<p>➤ Repairs/Replacements to connection terminal box of unit no 3 by way of following:</p> <ul style="list-style-type: none"><li>• Remove the damaged copper terminal, Cut off the burnt/damaged portion of lead by proper means.</li><li>• Clean the terminals and other carbon deposits.</li><li>• Provide/fitting Bakelite plate of size 1 feet x 1 feet and ¾ inch thick to the connection box. Bakelite plate shall be properly fixed and holes shall be drilled as per the requirement.</li><li>• Providing / fitting of GI coated bolts and nuts (16mmx 75 mm size) with double washers.</li><li>• Providing and fitting of two number copper thimbles (size 185sq mm) in replacement of damaged copper thimble to terminal leads.</li><li>• Copper thimbles shall be first joined to copper leads using soldering and then be crippled to tighten the joint.</li><li>• Motor to be tested on full load.</li></ul> <p>All tools and tackles including grinder, gas soldering torch, drilling machine etc are to be arranged by the firm and all consumable items shall be in contractor's scope. The contractor is supposed to execute the job through a certified/highly skilled electrician.</p>	01	Complete Job	Seal & Sign of firm

*Executive Engineer,  
Mech. Irri. Constt. Division,  
Srinagar.*

**APPENDIX – C**

**Executive Engineer,  
Mechanical Irrigation Construction Division,  
Srinagar.**

**Certificate of Acceptance of commercial Terms & Conditions**

S. No	Particulars	N.I.T Requirement	To be quoted (filled by) the tenderer	Signature of the Tenderer with seal
1	Validity of the offer	3 Months from the date of opening of price bid of tenders.	<b>Confirmed / Not confirmed</b>	Sig: _____
2	Rates	Rates to be quoted inclusive of all taxes, levies, handling etc.	<b>Confirmed / Not confirmed</b>	Sig: _____
3	Completion Period	07 days from the date of issue of allotment	<b>Confirmed / Not confirmed</b>	Sig: _____
4	Payment	a. 90% payment shall be released after completion of job in full after receipt of verification from the A.E.E concerned (Subject to availability of funds). b. Balance 10% shall be released after satisfactory performance of the job from the A.E.E concerned (Subject to availability of funds).	<b>Confirmed / Not confirmed</b> <b>Confirmed / Not Confirmed</b>	Sig: _____ Sig: _____
5	All other terms and conditions of NIT.	As laid down in General Terms and Conditions of the Tender Document.	<b>Confirmed / Not confirmed</b>	Sig: _____

**Signature of Contractor  
With seal**

***Note: - This document should be downloaded, printed by the bidder and duly signed with seal. The signed document should be scanned and uploaded. However, the hard copy of complete terms and conditions duly accepted should be submitted along with other documents before the date & time specified for the same.***