



No: 13444-80  
Dated: 20-12-2017.

The Executive Engineer,  
\_\_\_\_\_  
\_\_\_\_\_.

**Subject:** uploading of employee details in the CPIS portably DDOs in time bound manner.

**Reference:** This office letter No: 12999-13033 dated 11/12/2017.

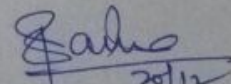
**Sir**

Kindly refer this office letter No. referred above, whereunder circular No: - 101-F of 2017 dat. 17-11-2017 regarding the subject matter issued by the finance Department was forwarded to your office to ensure full compliance in implementing the instructions conveyed.

In this context, I am under the directions to request you to ensure to update and enrol all employees on the CPIS portal latest within two (02) days, failing which Treasury Officer shall not draw the salary of the DDOs for the month of December 2017.

Besides a hard copy of the same may please be made available to this directorate for onward submission to the concerned quarter.

**Matter be treated as most urgent**

  
20/12  
(P.K Raina),

Section Officer (Adm.),  
With Chief Engineer

**Copy to the:-**

1. Chief Accounts Officer (Direction Office) for information and similar necessary action.
2. Superintending Engineer Hydraulic Circle \_\_\_\_\_ for information and similar necessary action.
3. Superintending Engineer Mech. Circle Srinagar for information and similar necessary action.
4. I/c website (Mr. Ajaz) for information and necessary action.