



**Subject:** Instructions regarding timely disposal of SRO-43/1994 cases.

## CIRCULAR

It has been observed that Superintending Engineers/Executive Engineers forward SRO-43 cases without proper securitization resulting in un-necessary delay in processing SRO-43 cases, the dealing Assistants prepare the compassionate appointment cases without going through the check list issued by General Administrative Department vide circular No: 10 GAD of 2015 Dated: 25-02-2015 (Check list copy enclosed).

It is hereby impressed upon all Superintending Engineers/Executive Engineers that the compassionate cases be strictly prepared in light of SRO-43 of 1994 amended from time to time and the families of deceased be timely intimated about the documents/certificates required for processing the compassionate appointment cases

Any deviation/non-compliance in this regard shall be viewed seriously and action against the defaulters shall be initiated.

  
(Er. Mohammad Hanif Lone)  
Chief Engineer

No.- 11845-81  
Dated: 11-2-17

**Copy to the:-**

- 1) Superintending Engineer, \_\_\_\_\_ for information.
- 2) Chief Accounts Officer Kashmir I&FC Department Srinagar for information.
- 3) Executive Engineer \_\_\_\_\_.
- 4) Collector Land Acquisition I&FC Department Srinagar for information.
- 5) Canal Daroga \_\_\_\_\_ for information.
- 6) Incharge website.
- 7) Circular file.

**Check List For SRO-43 of 1994 Cases**

<b>S.No</b>	<b>Documents</b>	<b>Page No</b>
01 ✓	<b>Application alongwith date,</b> (duly authenticated by Competent Authority).	✓
02. ✓	<b>Dependent certificate</b> (as per sub rule (iii) of Rule-2 of SRO-43 of 1994)	✓
03. ✓	<b>Death certificate</b> (issued by the concerned Police Station or Registrar Births & Deaths as envisaged in Act No. 18 of 1969) .	✓
04. ✓	<b>Date of birth/qualification certificate</b>  i) In case of private institutions, should be countersigned by the concerned CEO/ZEO. ii) In case of Illiterate persons, the age certificate should be issued by Medical Board as per Article 35-AA of J&K CSRs-Vol-I	?
05. ✓	<b>State Subject (PRC)</b>	?
06. ✓	<b>Undertaking/NOC's</b> of the applicant as well as dependents of the deceased authenticated by 1 <sup>st</sup> Class Executive/Judicial Magistrate.	?
07. ✓	<b>Photocopy of Service Book of the deceased</b> (duly attested by the concerned DDO).	✓
08. ✓	<b>Memo</b> (as per circular No. 07 of 2006 dated 22.03.2006)	✓
09.	<b>Recommendations of District Level Screening-cum-Coordination Committee</b> as per sub rule (2) a of Rule-5 of SRO-43 of 1994 (militancy related cases only)	
10.	<b>Non-involvement certificate</b> of the applicant as well as deceased from Police/CID (militancy related cases)	
11.	<b>Ex-gratia relief order copy</b> (militancy related cases).	
12	<b>In missing cases</b> (copy of death declaration issued by the concerned District Magistrate and surety bond of the applicant).	

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