



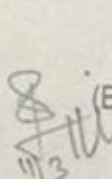
Subject: Filing of vacant posts of Junior Assistants by promotion from qualified Orderlies/Chowkidars/Dak Runners in pursuance to SRO 180 of 1997---inviting of applications for type test on computer keyboard.

Reference: This office Circular No: 11804-40 Dated: 10/02/2017.

CIRCULAR

To fill up the vacant posts of Jr. Assistant against 25% promotion quota as per SRO 180 of 1997, dated: 26-05-1997, applications are invited from eligible Departmental qualified Orderlies/Chowkidars/Dak Runners who are enlisted in the revised seniority list circulated vide above referred No: and Date, having more than 03 years of qualifying service as on 01/01/2017 for appearing in type test on computer keyboard. The eligible candidates shall submit their application forms on devised format as per **Annexure "A"** duly attested by Drawing & Disbursing Officer concerned, which should reach to this office through respective circle office by or before 31/03/2017.

No: 13602-718
Dated: 17-03-2017.


(Er. Mohammad Hanif Lone)
Chief Engineer.

Copy to the:

1. Secretary to Govt., PHE/I&FC Department Civil Secretariat Jammu for favour of information.
2. Deputy Director Information Srinagar for information. He is requested to kindly publish the circular in two leading daily newspapers for wide publicity.
3. Chief Accounts Officer (Direction Office) for information.
4. Superintending Engineer, _____ for information.
5. Executive Engineer, _____ for information.
6. Collector Land Acquisition Kmr. I&FC Department Srinagar for information and necessary action.
7. Canal Daroga _____ for information and necessary action.
8. I/c website.
9. File.

ANNEXURE "A"

AFFIX ATTESTED
PHOTOGRAPH DULY
ATESTED BY THE
DDO CONCERNED

1. Name [BLOCK LETTERS] _____
2. Parentage:- _____
3. Residence:- _____
4. Date of Birth [as per Matriculation Certificate] _____
5. Date of 1st Appointment _____
6. Date of completion of three years of service in
the post _____
7. Designation:- _____
8. Qualification:- _____
9. Name of Office/Division presently working _____
10. Serial no. In the seniority list issued by this
directorate vide No: 11804-40 dt: 10/02/2017 _____

- o Certified that the above given particulars are absolutely correct and nothing has been concealed therein.
- o Certified that the official is not presently under suspension and no disciplinary proceedings are pending against him/her in any court of law/Vigilance Department.
- o Certified that the official is willing to appear in type test and will abide by the instructions given while conducting the type test.
- o Certified that work and conduct of the official has remained satisfactory.

Signature of applicant

Dated:

Seal and Signature
of DDO concerned